



Policy and Procedures Manual
The University Challenge Cup
And
University and College Ringette in Canada

1.0 Definitions

- A. *Full-time student* – the term “full-time student” refers to a full-time student as defined by the host institution (definitions vary by university and college), and which is verifiable in writing by the institution.
- B. *Intercollegiate* – in this document the word intercollegiate is intended to mean competition involving universities, colleges, and other recognized post-secondary institutions in Canada.
- C. *Part-time student* – the term “part-time student” refers to a part-time student as defined by the host institution (definitions vary by university and college), and which is verifiable in writing by the institution. For greater certainty, alumni or those holding only facility memberships are not considered part-time students for the purposes of this document.
- D. *Provincial Ringette Associations* – means the governing bodies of ringette in each province (e.g., Ringette Ontario, Ringette Alberta, etc.).
- E. *Recognized post-secondary institution* – typically, recognized post-secondary institutions are public and private institutions established under provincial and territorial legislation. Non-recognized institutions are typically private commercial enterprises, the regulation of which emphasizes consumer protection. As well, non-recognized institutions programs are normally not regulated.
- F. *In the area* – where an approved University Challenge Cup institution does not offer a ringette program that is competing at the UCC, a student athlete attending that institution, and fulfilling all remaining requirements to compete at the UCC, may play with the closest approved institution competing at the UCC. Closest approved institution is defined as the nearest institution, within the same province, using the most reasonably direct route of travel.

2.0 Eligibility for Intercollegiate Play and/or UCC participation

- A. Mature university or college ringette teams (in existence more than three years) wishing to compete against each other, or participate in the University Challenge Cup must adhere to eligibility requirements as follows:
 - A minimum of 85% of team composition must be full-time students of the university or college which the team is representing.
 - Up to 15% may be composed of:
 - i. part-time students from that same university, and/or
 - ii. full-time students from another recognized post-secondary institution in the area.

B. Startup university or college ringette teams (in existence less than 4 years) wishing to compete against other university or college teams or participate in the University Challenge Cup may have a composition that consists of an aggregate of players as follows:

- A minimum of 50% of the team composition must be full-time students of the recognized university or college which the team is representing.
- Up to 50% of the team may be composed of full and part-time students from that or another recognized college(s) or university(ies).
- Startup teams submitting composite rosters for a second time must show measurable year over year progress toward mature composition (A above) to be approved for participation in the University Challenge Cup.

C. The following additional conditions are applicable to 2.0A and 2.0B

- i. Players registered with the National Ringette League (except affiliates) are not permitted to participate in the University Challenge Cup as players.
- ii. National Ringette League affiliates for the current season may participate in the University Challenge Cup. However, this will only be the case if they have not participated in more than seven league, playoff or championship National Ringette League games in the preceding twelve-month period which commenced on December 1 of the previous year and ended on November 30 of the current year. Suitable documentation to confirm compliance must be submitted.
- iii. Attendance at a particular post-secondary institution must be verified by way of student identification cards and/or official documents confirming attendance status at the institution.
- iv. Players must be registered as full-time or part-time students in both the fall and winter semesters of the academic year they participate in the University Challenge Cup. Players not having registration status for both semesters confirmed in writing from their post-secondary institution(s) by December 1st will not be eligible to participate in the University Challenge Cup.
- v. All players participating in the University Challenge Cup must be registered members of their provincial ringette association.
- vi. In determining player eligibility from percentages, part numbers resulting from a percentage calculation will be rounded to the nearest whole number. For example, on a team composed of 14 players, 15% equals 2.1 which would be rounded to 2 players.
- vii. Team rosters must be submitted for approval by the registrar of the University Challenge Cup before November 10. A maximum of 21 players may be included on the team roster. All required supporting documentation must accompany the team roster submission. Teams will have until December 15 to designate 18 players from the submitted team roster for

participation in the University Challenge Cup. After December 15, no changes, additions, or substitutions will be permitted to the list of 18 designated players. The November 10 and December 15 dates may be changed at the sole discretion of the registrar of the University Challenge Cup.

- D. Until such time as demand and participation is adequate to support co-ed competition at the University Challenge Cup, this event will be designated a female only event.
- E. University and college ringette team coaches are required to hold coaching qualifications necessary for Open A as required by their respective provincial associations. Ringette Canada guidelines regarding inter-provincial play will be the authoritative guideline for coaching eligibility and bench staff at the University Challenge Cup.
- F. Eligibility exceptions must be approved by the registrar of the Canadian University and College Ringette Association. In no case shall persons who are not a part-time or full-time students at a post-secondary institution participate in the University Challenge Cup or in intercollegiate competition.

3.0 Code of Conduct

- A. Any person who interferes with the game or verbally abuses or harasses an official, player, or bench staff will be asked to leave the playing area and not to return. The Head Coach will be notified by an on-ice official to remove the person. If the person refuses to leave the arena playing area after a reasonable period, the game will be called and the team that the person is associated with will forfeit the game.
- B. Any participant in the play, administration, or representation of university and/or college ringette who engages in conduct unbecoming of the sport and/or sportsmanship shall be subject to such sanction or discipline as the competition committee considers appropriate.

4.0 Harassment and Discrimination

- A. The Canadian University and College Ringette Association is committed to providing a sport and work environment in which all individuals are treated with respect and dignity. Everyone has the right to participate and work in an environment which promotes equal opportunities and prohibits discriminatory practices. Harassment is a form of discrimination. Harassment is prohibited by the Canadian Charter of Rights and Freedoms and by human rights legislation in every province and territory of Canada. CUCRA fully supports and has adopted the policy of Ringette Canada regarding complaints concerning Harassment and Discrimination. The full policy may be found in the Ringette Canada Policy Manual.